

EXTRA-ORDINARY RISK ASSESSMENT (ERA)



Reason for Assessment; TRAVELLING DURING CORONAVIRUS (2019-nCov) OUTBREAK

SUMMARY

Task No #	Work Process/Action Undertaken	Hazards Associated with Activity	Controls Already in Place	Significant Risks	Needing Further Assessment?
01	Before travelling check Gov.uk/travel advice, Foreign & Commonwealth office (FCO) & World Health Organisation (WHO) websites	Health Risk	Before travel check these websites for current travel advice	None before travel	No
02	When booking flights ensure you are not travelling to or taking connecting flights in/around China (as per FCO advice) Minimise Flights.	Health Risk	Travel agents checked as aware of FCO/WHO advice	None before travel	No
03	Comply with additional health screening that maybe in place on arrival in certain countries	Extra time may be required to comply, ensure schedule will allow	Check before travel	Abnormal delays to allocated Task	Yes
04	Interacting with Public	Health Risk	Follow the WHO advice on basic protective measures against the new coronavirus	Health Risk	Yes
05	Attending Vessels	Previous Port call/ Crew on board	Check with vessel/agents to confirm any risks have been addressed	Health Risk	Yes
06	Disembarkation	Health Risk	Check with agents any risk you may need to be aware of	Health Risk	Yes
07					

NOTES:

- <https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public>
- <https://www.gov.uk/guidance/wuhan-novel-coronavirus-information-for-the-public>

Declaration: Where no significant risk has been listed, we as assessors have judged that the only risks identified were of an inconsequential nature and therefore do not require a more detailed assessment.

Responsible Person: Signed: *KRandle*

Name: **Kriss Randle**

Duke Austin & Company Limited

The Observatory, Frith Common, T +44 (0) 1584 881550
 Tenbury Wells, Worce. E admin@dukeaustin.com
 WR15 8JX, UK W dukeaustin.com



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DETAILED RISK ASSESSMENT

Section 1: Hazard Analysis of the Intended Work Activity

Hazard No.	Task Number from Summary Description of Identified Hazards	Existing Control Measures to Protect Personnel from Harm
01	Task#03 Additional health screening on arrival in certain countries which may cause attendance delays	a/Check screening requirements before travel b/Ensure vessel schedule permits possible delays
02	Task#04 Interacting with public	a/Follow WHO advice on basic protective measures b/Travel with Hand sanitizer and Mask ("Be Prepared")
03	Task#05 Attending Vessels	a/Check vessels previous port call b/Check recent crew changes
04	Task#06 Disembarkation	a/Check with agents any risks b/Follow WHO advice on basic protective measures c/Do not disembark if there is a risk to health

To assess the Risk Factor arising from the Hazard:

- Select the expression for likelihood which most applies to the hazard.
- Select the expression for severity of harm which most applies to the hazard.
- Cross reference using the Risk Estimator table (above left) to determine the level of risk.
- If the Risk Factor is MEDIUM or above (Yellow, Orange or Red) additional control measures should be implemented and recorded in Section 3

Section 1: Hazard Analysis of the Intended Work Activity

Likelihood of Harm	Severity of Harm		
	Slight Harm	Moderate Harm	Extreme Harm
Very Unlikely	VERY LOW RISK	VERY LOW RISK	HIGH RISK
Unlikely	VERY LOW RISK	MEDIUM RISK	VERY HIGH RISK
Likely	LOW RISK	HIGH RISK	VERY HIGH RISK
Very Likely	LOW RISK	VERY HIGH RISK	VERY HIGH RISK

Hazard Number	Likelihood of Harm	Severity of Harm	Risk Factor
01	Likely	Slight Harm	Low Risk
02	Very Unlikely	Extreme Harm	High Risk
03	Very Unlikely	Extreme Harm	High Risk
04	Very Unlikely	Extreme Harm	High Risk
05			
06			
07			

Section 3: Additional Control Measures to Reduce the Risk of Harm

Hazard Number	Further Risk Control Measures	Remedial Action Date	Review Date
01	Ensure attending vessel permits for possible delays resulting from health screening		19 March 2020
02	Follow World Health Organizations protective measures		19 March 2020
03	Check incubation period of high-risk vessels		19 March 2020
04			
05			
06			
07			

Additional Comments: Due to the nature of this Risk Assessment it will be reviewed every 2 weeks

Assessment Date: 05/03/2020__