

# EXTRA-ORDINARY RISK ASSESSMENT (ERA)



Reason for Assessment; TRAVELLING DURING CORONAVIRUS (2019-nCov) OUTBREAK

## SUMMARY

| Task No # | Work Process/Action Undertaken   | Hazards Associated with Activity                                 | Controls Already in Place  | Significant Risks                 | Needing Further Assessment? |
|-----------|--|--|--|-----------------------------------|-----------------------------|
| 01        | Before travelling check Gov.uk/travel advice, Foreign & Commonwealth office (FCO) & World Health Organisation (WHO) websites             | Health Risk  | Before travel check these websites for current travel advice                   | None before travel                | No                          |
| 02        | When booking flights ensure you are not travelling to or taking connecting flights in/around China (as per FCO advice) Minimise Flights. | Health Risk  | Travel agents checked as aware of FCO/WHO advice                               | None before travel                | No                          |
| 03        | Comply with additional health screening that maybe in place on arrival in certain countries  | Extra time may be required to comply, ensure schedule will allow | Check before travel  | Abnormal delays to allocated Task | Yes                         |
| 04        | Interacting with Public  | Health Risk  | Follow the WHO advice on basic protective measures against the new coronavirus | Health Risk                       | Yes                         |
| 05        | Attending Vessels  | Previous Port call/ Crew on board                                | Check with vessel/agents to confirm any risks have been addressed              | Health Risk                       | Yes                         |
| 06        |  |  |  |                                   |                             |
| 07        |  |  |  |                                   |                             |

### NOTES:

- <https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public>
- <https://www.gov.uk/guidance/wuhan-novel-coronavirus-information-for-the-public>
- \_\_\_\_\_

**Declaration:** Where no significant risk has been listed, we as assessors have judged that the only risks identified were of an inconsequential nature and therefore do not require a more detailed assessment.

Responsible Person: Signed:                     KRandle                      
 Name:                     Kriss Randle                    

### Duke Austin & Company Limited

The Observatory, Frith Common,      T +44 (0) 1584 881555  
 Tenbury Wells, Worcs                      E [admin@dukeaustin.com](mailto:admin@dukeaustin.com)  
 WR15 8JX, UK                                      W [dukeaustin.com](http://dukeaustin.com)



# EXTRA-ORDINARY RISK ASSESSMENT (ERA)



Reason for Assessment: TRAVELLING DURING CORONAVIRUS (2019-nCov) OUTBREAK

## DETAILED RISK ASSESSMENT

### Section 1: Hazard Analysis of the Intended Work Activity

| Hazard No. | Task Number from Summary Description of Identified Hazards  | Existing Control Measures to Protect Personnel from Harm  |
|------------|---|---|
| 01         | Task#03 Additional health screening on arrival in certain countries which may cause attendance delays | a/Check screening requirements before travel<br>b/Ensure vessel schedule permits possible delays          |
| 02         | Task#04 Interacting with public   | a/Follow WHO advice on basic protective measures<br>b/Travel with Hand sanitizer and Mask ("Be Prepared") |
| 03         | Task#05 Attending Vessels   | a/Check vessels previous port call<br>b/Check recent crew changes   |
| 04         |   |   |
| 05         |   |   |

#### To assess the Risk Factor arising from the Hazard:

- Select the expression for likelihood which most applies to the hazard;
- Select the expression for severity of harm which most applies to the hazard;
- Cross reference using the Risk Estimator table (above left) to determine the level of risk;
- If the Risk Factor is MEDIUM or above (Yellow, Orange or Red) additional control measures should be implemented and recorded in Section 3

### Section 1: Hazard Analysis of the Intended Work Activity

| Likelihood of Harm | Severity of Harm |                |                |
|--------------------|------------------|----------------|----------------|
|                    | Slight Harm      | Moderate Harm  | Extreme Harm   |
| Very Unlikely      | VERY LOW RISK    | VERY LOW RISK  | HIGH RISK      |
| Unlikely           | VERY LOW RISK    | MEDIUM RISK    | VERY HIGH RISK |
| Likely             | LOW RISK         | HIGH RISK      | VERY HIGH RISK |
| Very Likely        | LOW RISK         | VERY HIGH RISK | VERY HIGH RISK |

| Hazard Number | Likelihood of Harm | Severity of Harm | Risk Factor |
|---------------|--------------------|------------------|-------------|
| 01            | Likely             | Slight Harm      | Low Risk    |
| 02            | Very Unlikely      | Extreme Harm     | High Risk   |
| 03            | Very Unlikely      | Extreme Harm     | High Risk   |
| 04            |                    |                  |             |
| 05            |                    |                  |             |
| 06            |                    |                  |             |
| 07            |                    |                  |             |

### Section 3: Additional Control Measures to Reduce the Risk of Harm

| Hazard Number | Further Risk Control Measures   | Remedial Action Date | Review Date |
|---------------|---|----------------------|-------------|
| 01            | Ensure attending vessel permits for possible delays resulting from health screening |                      | March 2020  |
| 02            | Follow World Health Organizations protective measures                               |                      | March 2020  |
| 03            | Check incubation period of high-risk vessels  |                      |             |
| 04            |   |                      |             |
| 05            |   |                      |             |
| 06            |   |                      |             |
| 07            |   |                      |             |

Additional Comments: Due to the nature of this Risk Assessment it will be reviewed each month

Assessment Date: 06/02/2020